



Duke of Norfolk CE Primary School

Royle Avenue, Glossop, Derbyshire. SK13 7RD

Headteacher: Mrs S Barker

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Monday 2nd February 2026

Dear Parent/Carer

Our parent/carer meetings will take place on **Tuesday 17th March and Thursday 19th March 2026**, from **3.45pm to 5.30pm**, and will be held in a selection of Dukes classrooms and the library in the main building. The book fair will also be set up in school in the hall. All meetings will take place in person on the school site. The purpose of these meetings are to:

- Meet your child's teacher
- Discuss their effort and attitude in class so far
- Provide an opportunity for you to raise any questions or concerns

Please note that as parking around our school site is limited and with all parents and carers invited, we kindly ask that you plan your travel accordingly and are respectful to the residents along Royle Avenue.

As the on-line booking system received lots of good feedback, we will be using it again. If you are new to the school and/or haven't created an account you will shortly be sent an email asking you to set up an account which will be used to book a parent meeting appointment. This won't be necessary if you already have an account.

The booking system will open at **3pm** on **Tuesday 3rd March** and will close at **9am** on **Tuesday 10th March**. This is to allow staff time to organise data and information for appointments. To avoid any problems, please ensure when booking that you carefully scroll to the bottom of the bookings page to confirm the appointment time. If you are unable to book or do not receive an email inviting you to create an account, please contact the school office for help by emailing info@dukenorfolk.derbyshire.sch.uk or calling the school office on 01457 852635.

Yours faithfully,

Mrs. S Barker
Headteacher

