



Duke of Norfolk CE Primary School

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28th March 2024

Dear Parents and Carers

We have arranged a visit for our Early Years classes to the **Butterfly House in Sheffield** to support the work we are doing on "Habitats". The trip will take place on **Monday 16th June 2025** and the cost is **£20.98** per child which is available on ParentPay. Although all payments are voluntary, and no child wanting to go would be excluded if the trip goes ahead, if there are not enough willing to pay for the trip it would have to be cancelled.

We will leave school at 9.00am prompt and aim to be back in school by 3.30pm (traffic permitting). **Please ensure that your child is in school for 8.40am on this day so that we can set off promptly at 9.00am.**

The children should wear their normal school uniform, with sensible shoes and a waterproof coat with a hood.

Children in Reception are entitled to a school meal under the Universal Infant Free School Meals (UIFSM) scheme, they will be provided with a packed lunch by the school kitchen. Please complete the attached slip and return it to school confirming your child's choice of sandwich.

Children in Nursery are not entitled to a school meal under the UIFSM scheme. However, if you would like to order a packed lunch from the school kitchen, please complete the slip below (meal will be chargeable on ParentPay).

PLEASE NOTE – if you do not return the slip by Friday 25th April, we will assume that you do not want school to provide a packed lunch for your child. We cannot accept requests after this date.

If any parents would be available to accompany us on the trip and help to supervise the children, please speak to your child's class teacher.

Please complete the permission slip below and return it to school as soon as possible, together with the packed lunch order form.

The Early Years team

Butterfly House – Monday 16th June 2025

I give/do not* give permission for my child to go on the trip

I have/have not* paid £20.98 on ParentPay

My child will/will not* need a packed lunch provided by school

Choice of sandwich – HAM or CHEESE (delete whichever is not required)

Signed Parent/Carer

